
STUDENT OBSERVATION GUIDELINES

25 Observation Hours Requirement

Twenty-five (25) hours of clinical observation of speech, language and/or hearing assessment or treatment is required as part of your clinical practicum. These hours must be completed with a speech-language pathologist or audiologist who holds the Certificate of Clinical Competence (CCC) from the American Speech Language and Hearing Association (ASHA). A record of these observations must document the date, duration of observation, and include the client's age and communication disorder. A speech/language pathologist or audiologist who holds a current Certificate of Clinical Competence (CCC) must sign each observation. A documentation form is available on the CSD community Facebook and Moodle. You should have no more than 8 hours in audiology and aural rehabilitation unless you are applying to the AuD program. You should have a minimum of 3 unique sites (schools, clinic, medical sites, rehabilitation centers, Veterans, etc.) and 5 clinicians. Your hours must be completed before graduation from the B.A. program or on completion of leveling coursework.

1. At all times of the observation, please observe all protocols for professional behavior. This includes courtesy to the client, family, clinician, and other persons associated with the management of the case.
2. Student observers are obligated to clients not to discuss them or their problems with persons outside of the clinic, and they should take precautions to preserve their dignity. Avoid making comments about clients to others, no matter how interesting or amusing they may seem. An ethical breach of confidentiality is quite serious and may be grounds for your discontinuance in the CSD program.
3. Observers are expected to dress appropriately for the professional setting. As a guideline, you should recognize that all aspects of dress and grooming should reflect good judgment and taste consistent with the clinical environment. **Jeans, flip-flops, revealing shirts and shorts are not acceptable.** All clothing should be clean, tidy, and in good condition (no rips, tears, or fraying). Please check with your site for specific dress policies, including the need for nametag or identification.
4. A criminal background check and verification of immunizations may be required at some sites. You must contact the clinician of the site to determine what is required for an observation.
5. Most sites do not always know in advance of a client cancellation; sometimes they occur just immediately prior to a scheduled session. Please leave contact information for a site to cancel and be courteous when cancellations occur.
6. Sometimes special circumstances necessitate excluding observers from observing the session. Clients, families or others associated with the case may request that there be no observations of the session, and a site may need to accommodate their wishes. Please be courteous and be prepared for these situations.
7. You should have your observation clock hour forms ready for the speech & language pathologist's signature. A copy of all forms must be scanned into your CSD electronic folder. A faculty or staff member can support you in placing a copy in your folder and the originals must be maintained by you.

Please sign this document to indicate your adherence to these principles and return it to your professor (for classroom assignments). For other observations, return it to the Clinical Director (address below).

Student's Signature

Student's Printed Name

Date